



## DELVES JUNIOR SCHOOL ADMISSION POLICY

Delves Junior School is a three form entry school with pupils ranging from 7-11 years of age.

*How to apply for a place at our School:*

If you wish to apply for a place at Delves Junior School then you must request an admission form from the school office.

You can make this request in person, via the telephone (01922 721112) or by email ([postbox@delves-j.walsall.sch.uk](mailto:postbox@delves-j.walsall.sch.uk))

The form will request the following information:

- Your name, address, telephone number and a valid email address
- The forename, surname and date of birth of your child
- Ethnic information
- Details of brothers or sisters currently attending Delves Junior School (if applicable)
- Details of present or previous school
- Details of any special needs (if applicable)
- Details of fixed term and/or permanent exclusions
- If the child receives care, the name of the Local Authority responsible for the care

Completed application forms must be returned to School and will be considered each Friday. If there is more than one application per place available the following admission criteria will be applied:

- Child in Public Care
- Older sibling within School
- Medical or social grounds
- Younger sibling at Delves Infant School
- Distance from home to School

Parents will be notified of the outcome of their application, whether successful or unsuccessful.

If an application is unsuccessful then the child's name may be placed on a waiting list and be considered using the above criteria if a place becomes available at a later date.

At the end of each term waiting lists are cleared. Parents will need to re-apply if they wish their child to be considered for a place.

